

DE SOTO AREA SCHOOL DISTRICT

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RECRUITMENT AND APPOINTMENT OF ADMINISTRATORS

When an opening in the district administration occurs, the Board of Education shall aggressively recruit in an effort to fill the position with the most capable person available. The Board shall consider only those candidates who meet both state and local qualifications and who display the ability to successfully perform the essential functions of the District Administrator's position.

The Board shall inform various placement agencies of the vacancy in administration. The services of a consultant may be utilized in the recruitment process. The Board, as a whole, shall select and appoint the District Administrator at a legally held regular or special meeting of the Board. A majority vote of the Board shall be required.

The District Administrator shall confer with the Board on the selection process to be used in filling administrative staff vacancies. Administrative staff members shall be appointed by the Board, upon recommendation of the District Administrator. All administrative staff members appointed shall meet both state and local qualifications and display the ability to carry out the essential functions of the administrative position.

A criminal background check will be performed as a condition of employment.

Administrator salary and other compensation shall be determined by the Board and specified in the written contract between the Board and the individual administrator. The length of administrator contracts shall be in line with state law provisions.

LEGAL REF.: Sections 111.31-111.395 Wisconsin Statutes
118.24
121.02(1)(a)
Americans with Disabilities Act of 1990
PI 8.01(2)(a), Wisconsin Administrative Code
PI 34

CROSS REF.: 511, Equal Employment Opportunities

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